



BECAUSE ANIMALS MATTER

Hurricane Valley Humane

POLICY GUIDELINES FOR FOSTER PARENTS

- Each foster parent/home will manage and maintain all medical, microchipping (as applicable) and/or past ownership records until such time as is appropriate to transfer the documentation to another foster parent or the pet's adopter(s).
- Only a pet's foster parent can arrange adoptive placements (trial or final) unless that foster parent is on vacation/unavailable and has predetermined temporary custody of the pet with a proxy caregiver or in That BAM Place's adoption facilities, as pre-approved by the Foster Care Coordinator or the President of the organization, and has given express consent to the proxy/facility's adoption coordinator that a placement can be made in the foster parent's absence.
- Any pet transfers within BAM's Foster Program or with outside organizations (Helen Woodward, Best Friends, or other rescues) will be arranged by, or under the advisement of, the Foster Care Coordinator, their designated proxy, or the President of the organization. Should the need arise that an adoptable pet be removed from your home (on a temporary or permanent basis) you need to first notify the Foster Care Coordinator so the appropriate transfer can be arranged. Should the foster parent be going on vacation and have a preference of who will care the pet(s) though they fall outside the foster network the Foster Care Coordinator will make all attempts to follow the foster parent's request though additional information/references/contracts may be required.
- It is the responsibility of each foster parent/home to deliver any foster pet(s) scheduled for spay/neuter to the pre-determined drop-off location on time to have the pet(s) transported to the Best Friends Clinic for surgery. Shared transportation is permitted as long as the Foster Care Coordinator and the transporter are made aware of who will be delivering and picking up each pet from that location.
- In the instance that an adoptive placement will be finalized at a medical transport return location (after alteration surgery has been completed) all appropriate paperwork and the receipt of the adoption donation can be accepted by the pet transporter if they are a member of BAM's foster network. At that time all appropriate documentation should be given to the adopter(s). See "Placing A Pet For Adoption" for more details.

· When a person wants to take an adoptable pet on a sleepover, they must complete all appropriate paperwork and submit full payment for the pet prior to any trial or final placement. The foster parent should also take at least one photograph of the adoptive person/family with the pet, even in the instance of a trial placement. The bottom of the contract allows for noting any agreed upon trial placement period (up to 72 hours). Both the foster parent and the potential adopter should then initial the note. The Foster Care Coordinator should then be notified of the placement and make note of the appropriate hold on the adoption fee if it has been transferred to them already. Foster parents/families are expected to communicate with the adoptive family during any trial placement to verify the welfare of the pet and status of the placement. If the pet is not returned after the trial period has ended the adoption is considered final. Should the potential adopter decide to return the pet within the agreed upon trial period they will receive a full refund upon return of the pet and the app/contract be destroyed unless they have expressed interest in another BAM foster pet. NOTE: BAM acknowledges that some foster pets may require more than 72 hours to adjust to a new environment and give the best representation of their personality. The Foster Care Coordinator or President of the organization may authorize an extended trial placement in these situations.

· Foster pets attending adoption events may exhibit different behaviors than what is typical in their foster home environment (i.e. barking, pulling on their leash, etc.). Foster parents should attempt to share that information with any interested potential adopters. It should also be expressed at the time a placement (trial or final) is being made that most dogs will take a few days to fully adjust to a new home and may experience diarrhea or other bathroom habits outside their normal behavior history.

· Foster parents/families are expected to provide at least four (4) days worth of food at the time a placement (trial or final) occurs, and are asked to provide the adopter(s) details about feeding schedules, amounts fed, and food brand/recipe. This will allow pets to best transition into the new environment.